

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE BRISTOL COUNTY WATER AUTHORITY

Thursday, February 10, 2011

450 Child Street, Warren Office, Warren, RI

Pursuant to proper notice, the regular meeting of the Board of Directors of the Bristol County Water Authority was called to order by Chairman Jannitto at 6:00 pm, 450 Child Street, Warren Office, Warren, Rhode Island. Executive Director Pasquale DeLise and the following Directors were in attendance at the commencement of the meeting:

David Dugan, William Gosselin, John Jannitto, John McElroy, Lloyd Matsumoto, Frank Nencka, Joseph Rego, Frank Sylvia

Director Absent: Allan Klepper

HOUSEKEEPING

Minutes of the following meeting were reviewed.

Upon a motion duly made and seconded, it was unanimously

VOTED: That the minutes of the Board Meeting of January 12, 2011,

be approved.

AUDIT FINANCE

Director Sylvia reported:

Old Business

1. Meter Replacement Program Update, 37 meters installed last month.

2. Legal Costs Update, for information only.

Director Gosselin questioned legal costs, Miscellaneous category. Much of these charges are for telephone calls. Telephone call charges add up.

Director Gosselin requested a copy of all Miscellaneous Invoices and all invoices through the end of January 2011.

3. Rate Structure Revisited, Board will discuss this item again at a later date at completion of the BCWA Efficiency Review.

4. Water Allocation Regulations, Executive Director DeLise explained that this law was passed 2 years ago and that RIWRB has not yet finalized all of the regulations.

5. FY12 O&M Budget, Manager of Accounting and MIS, Mr. Web Goodwin stated that the FY12 budget is \$400,000 higher than last

year. This is due to Providence Water increasing their rates by 9.91%. Also Blue Cross insurance increased their rates by 13.3% and BCWA will be making the recommended pension plan contribution of \$247,800.

Director Sylvia stated that the Board pared down the O&M Budget last year. Staff should get Board approval for any large items to be purchased throughout year 2011.

Upon a motion duly made and seconded, it was unanimously

VOTED: To approve the FY12 Operations and Maintenance Budget in the amount of \$7,524,051, as presented.

Engineering

Director McElroy reported:

Old Business

1. Water Treatment Plant Project Update, A meeting was held on 1/31/11 (Chairman Jannitto, S. Mack, K. Burke, R. Mendes, P. DeLise).

2. Construction Progress Reports, Director Sylvia stated that he would like to commend Pasquale DeLise and Staff on an excellent job concerning the rehabilitation of the tanks.

Chairman Jannitto stated that he received a call from the Bristol Fire Chief who reported of improved pressure in south Bristol.

3. East Providence Additional Emergency Connection – Water Supply During Emergencies, Executive Director DeLise stated that he’s waiting for a proposal from CDM on the design of the additional connection. Total construction cost is expected to be \$3 Million, BCWA and East Providence will share the cost, and the State may reimburse 25% each to BCWA and East Providence under the emergency connection act.

4. Anawan Reservoir Spillway – Miscellaneous Damage Due to Heavy Rain the Week of March 29, 2010, Mr. Richard Fennessy stated that he had received no feedback from FEMA.

5. FY12 Capital Budget, Committee recommends approval as presented. Upon a motion duly made and seconded, it was

VOTED: To approve the FY12 Capital Budget in the amount of \$518,011, as presented.

Director Sylvia stated that the budget is \$150,000 less than last year. Staff must get Board approval for any large items to be purchased throughout the year.

Motion passed unanimously.

New Business

1. Annual Maintenance Contract – Contract Award, Committee recommends approval as presented.

The Chair recognized Mr. Ray Palmeiri who asked what this job entailed. Distribution Superintendent Mr. Ray Johnson stated that the contract was for daily work and call outs during emergencies.

Upon a motion duly made and seconded it was

VOTED: To award contract to low bidder, JML Excavating Inc. of Bristol, at a price of \$145,409, as presented.

Motion passed unanimously.

PUBLIC RELATIONS/PERSONNEL COMMITTEE

Director Gosselin reported:

Old Business

1. Pension Plan of the Employees of Bristol County Water Authority, Committee recommends this item off agenda.

2. Recent Tri-Town Meeting Concerning BCWA Operational Review, Executive Director DeLise stated that the Auditors were at BCWA. Mr. Goodwin stated that he had received a letter from the Auditors and the report will be delayed until the end of March.

Director Sylvia requested a copy of the letter.

The Chair recognized Mr. Gary Morse who asked if the audit would be an audit or a non audit.

Chairman Jannitto stated that the auditors are doing an audit as requested by the three town councils.

Director Rego stated that BCWA is complying with what the councils wanted.

The Chair recognized Mr. Pete Hewitt who asked if Ms. Sandra Mack had a hand in defining the audit and that he would like a copy of the RFP.

Executive Director DeLise suggested that Mr. Hewitt should contact Mr. Ursillo for a copy of the RFP.

3. Staff Employee Salary Review, this item is postponed to a later date.

Director Gosselin stated that this item was in last years approved budget and also in the budget for FY12.

New Business

1. BCWA Website, A class was held at RWU on 2/9/2011. BCWA representatives attended this class for the purpose of introducing

BCWA goals in optimizing its website.

Director Gosselin stated that he had attended the RWU class along with Ms. Sandra Mack, Pasquale DeLise and Ms. Susan Andrade. Ms. Mack presented ideas to the students that BCWA wanted on its website for our ratepayers. The RWU class will tour BCWA facilities and make a presentation to the sub committee.

2. Recent Public Forum Meeting of January 25, 2011. Ms. Marina Peterson asked for an explanation of the East Providence emergency connection. Executive Director DeLise stated that he would send her the information, and if she had any further questions to please send them to him directly through regular mail.

Director Matsumoto asked that information concerning the RI State Science Fair be added to the March agenda.

Discussion followed concerning Scituate Water. Executive Director DeLise stated that Scituate Water is treated to meet EPA standards. Both waters, BCWA's and Scituate have to meet the same standards.

The Chair recognized Mr. Hewitt who asked how many water lines are under the bay to feed the East Bay. Executive Director DeLise stated that there were three lines, 2 for Providence and one for BCWA. The life expectancy of the pipes is 50 – 60 years. BCWA must keep its reservoirs and treatment plant; it will be difficult to replace the

existing pipe. The Barrington wells were shut down because of iron, manganese and salt water intrusion.

NEXT STEPS

- 1. Audit Finance Committee Meeting, Wednesday, March 2, 2011, 5:15 p.m., Warren Office, Boardroom, 450 Child Street.**
- 2. Engineering Committee Meeting, Wednesday, March 2, 2011, 5:20 p.m., Warren Office, Boardroom, 450 Child Street.**
- 3. Personnel/Retirement Committee Meeting, Wednesday March 2, 2011, 5:25 p.m., Warren Office, Boardroom, 450 Child Street.**
- 4. Board of Directors Monthly Meeting, Wednesday, March 9, 2011, 6:00 p.m., Warren Office, Boardroom, 450 Child Street.**

The Chairman made the following motion, which was duly seconded

MOTION: To accept the dates for the March meetings.

Motion passed unanimously.

The Chairman made the following motion, which was duly seconded

MOTION: To adjourn the meeting.

Motion passed unanimously.

There being no further business, the meeting was adjourned at 7:30

pm.

John L. McElroy, Jr.
Secretary